



Clerk to the Council:

Email: clerk.finhampc@outlook.com **Website:** www.finhamparishcouncil.org.uk

Phone 07877 559825

12th March 2026

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council to be held on 19th March 2026 at **6:30pm**. The meeting will be held at The Venue, Finham Park School, Green Lane, Finham. If you are unable to attend, please forward your apologies to the Clerk.

J Chatterton

Jane Chatterton CILCA PSLCC PIALC

Proper Officer

Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the Clerk in advance of the meeting

3. Chairman's Update

Recommendation: Receive an update from Councillor Paul Davies

4. Minutes of previous meetings:

Recommendation: To receive the minutes of the Parish Council meeting held on 19th February 2026

5. Matters Arising not listed on the agenda

6. Planning

To Consider Planning Applications received since the last meeting

7. Correspondence

Recommendation: receive an update

8. Finance

8.1 Payments

DATE	REF	PAYEE	DETAILS	AMOUNT	VAT
24.02.26	E115	J Chatterton	Reimbursement Norton	£29.98	£5.00
27.02.26	E116	Defenda	Invoice 346116 Kings Hill	£389.00	£44.00
27.02.26	E117	Lloyds	Service Charge	£4.25	£0.00
05.03.26	E118	J Chatterton	Reimbursement postage stamps	£89.99	£0.00
06.03.26	E119	J Chatterton	Clerk Salary	DPA	£0.00
06.03.26	E120	HMRC	Tax & NI Clerk	DPA	£0.00
06.02.26	E121	NEST	Clerk Pension	DPA	£0.00
06.03.26	E122	J Chatterton	Reimbursement Stationery	£64.73	£10.79
06.03.26	E123	J Chatterton	PC Office costs internet & phone	£68.00	£0.00

8.2 Reserves Policy

Recommendation: update

9. Finham Festival 2026

Recommendation: discussion

10. Governance

- Internal Financial Control March 2026 (no updates)
- Asset Register 2025/26 (no updates)
- Risk Assessment March 2026 (no updates)
- Health & Safety Policy 2026 (no updates)

11. Defibrillator Brentwood Avenue

Recommendation: receive an update

12. Task groups & Working Parties

To receive reports from Task Group and Working Party leads (reports to be sent to the Clerk for inclusion in the minutes)

- Highways – Councillor Morshead
- Schools – Councillor Mrs Bush
- Police & Crime – Councillor Mrs Fryer
- Kings Hill – Councillor Davies

13. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

14. Coventry City Councillors

Recommendation: To receive updates on Finham Parish issues

15. Public participation: To adjourn to allow public participation.

Meetings of the Parish Council are not public meetings but members of the public have a statutory right to attend meetings of the Parish Council as observers.

They have no legal right to speak unless the Parish Council Chairman authorises them to do so. However, as part of its Community Engagement, Finham Parish Council can set out a time for public participation at an agreed time when members of the public are invited to speak. Any questions must be submitted prior to the meeting via email to the Clerk on Clerk.finhampc@outlook.com A question raised by a member of the public during a public speaking session shall not require a response and there should be no debate or discussion between the Council and the public

16. Date for the next meeting

Confirm the date for the next formal meeting as **16th April 2026** Finham Park School